



PENTECOST UNIVERSITY COLLEGE (PUC)

AND



THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT-GHANA (CILT GHANA)

APPLICATION FORM FOR ADMISSION TO CILT PROFESSIONAL PROGRAMMES  
(PLEASE COMPLETE FORM IN BLOCK CAPITALS)

PROGRAMME APPLIED FOR  Certificate  Diploma  Advanced Diploma  
SCHOOL APPLIED FOR  Evening  Weekend



- 1. Dr./Mr./Mrs./Miss:..... (Underline whichever is applicable)
2. Surname: .....
3. First Name:.....
4. Other/Middle Name(s) .....
5. (a) Date of Birth ..... (b) Nationality .....
6. Marital Status: Single/Married.....(Underline whichever is applicable)
7. Religion (if any) Christianity/Islam/Traditionalist/Other (Underline whichever is applicable)
8. (a) Name of Next of Kin: ..... (b) Relationship to Candidate ..... (c) Address/Telephone Contact of Next of Kin:.....
9. Address to which all communications in connection with this application should be sent:
E-mail Address:..... Cell Phone Number:.....
10. Permanent Home Address .....
11. (a) Present Occupation..... (b) No. of Years in current Occupation..... (c) Present Employer's Name and Address..... (d) Total Working Experience.....
12. Are you being sponsored by your Employer? Yes/No.....
13. If not being sponsored, state how you would finance your studies at PUC.

NOTE: The PUC/CILT provide no scholarships or any other form of financial assistance for students accepted for its programmes.

**14. IMPORTANT**

(a) CANDIDATES ARE REQUIRED TO SEND THE COMPLETED FORMS TO THE PUC/CILT PROFESSIONAL PROGRAMMES OFFICE, P. O. BOX KN 1739 KANESHIE – ACCRA.

(b) IN ALL CASES, THE FOLLOWING ENCLOSURES SHOULD ACCOMPANY CANDIDATES' COMPLETED APPLICATION FORMS:

- (i) Certified copies of certificates and originals of results slips and transcripts (Certification by Previous School/Notary Public/Accreditation Body)
- (ii) Certified copies of Testimonials/Letters of Reference from your employer or a senior public servant indicating your work experience and/or ability to successfully undertake and complete the programme being applied for
- (iii) Two recent passport –size photographs. (One of the photographs should be endorsed; see Declaration at the back page. Names should be written on the back of remaining photographs)

**NOTE:**

- (a) No application will be considered unless the requirements in Section 14 above are fully met.
- (b) Any change of address must be notified at once to the PUC Logistics and Supply Chain Management Office
- (c) Applications not completed in full may be rejected outright.
- (d) After completion of Application Form, a printed copy and a Banker's Draft of Ghc40.00 being the cost of processing and Application Form should be sent to the above-mentioned address: PUC Logistics and Supply Chain Management Office via EMS or any other appropriate means

**15. PREVIOUS EDUCATION:**

Give below the names of Academic, Technical, Professional or Other Institutions attended with dates and certificates acquired:

Name of School/College/Institute	Date of Attendance		Certificate Awarded
	From	To	

16. Are you still at School or College? If so state which School or College and attach transcript

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17. If you have previously been admitted to PUC, please supply the following information.

(a) Year Completed .....

(b) Course of study.....

*I hereby declare that the above particulars are to the best of my knowledge correct*

..... 20..... Signature of Applicant.....

**IMPORTANT:**

**AN APPLICANT WHO MAKES A FALSE STATEMENT MAY BE REFUSED ADMISSION OR, IF HE HAS ALREADY ENROLLED, HE/SHE MAY BE ASKED TO WITHDRAW FROM THE PROGRAMME.**

**DECLARATION**

This declaration should be signed by the person who endorsed one of your passport-size photographs. This person should be the holder of a responsible position such as, the Headmaster of a Secondary School, Principal of a Teacher Training College, the Principal of a Technical Institute, a Senior Civil/Public Servant, a Lawyer, a Clergyman, a Senior Military or Police Officer, a Medical Officer.

**NOTE:** The application will NOT be valid if this declaration is not signed.

**I CERTIFY THAT** the photograph endorsed by me is the true likeness of the applicant.

Dr/Mr./Mrs./Miss.....

Who is personally known to me and I have inspected the certificates submitted by the applicant and, to the best of my knowledge, they are genuine.

Signature.....

Name.....

Status.....

Address.....

Stamp.....

Date..... 20.....

**NOTE:** IN COMPLETING SECTION 9 IT IS IMPORTANT TO GIVE AN ADDRESS AND TELECPHONE CONTACT AT WHICH NOTICE OF ADMISSION WILL REACH YOU WITHOUT DELAY, SO THAT YOU CAN COMPLETE ADMISSION REQUIREMENTS EARLY.

**APPLICATION:**

Application forms can be obtained from the following websites: [www.pentvars.edu.gh](http://www.pentvars.edu.gh) and [www.ciltgh.org](http://www.ciltgh.org)

Prospective participants may contact PUC/CILT at the following addresses and Telephone Numbers for further inquiries:

Addresses:

**PUC/CILT Professional Programmes  
Office  
P.O.BOX KN 1739  
Kaneshie**

**Tel: 0302 417057 / 0302 417058  
0244 299 056 / 0244 988 483**

**The Administrative Officer CILT (Ghana)  
No.3L, National Science Museum Chalets,**

**Adjacent Accra Workers' College**

**Tel: 030 29 39 483**